

Woman's Life Chapter _____
C-36 Monthly Treasurer's Report

Correction:
Explanation: _____

Reporting Period

Bank

Treasurer's Report for: _____
 Month _____ Year _____

Name & Address of Bank:

Balance

1. Balance of All Funds (line 27 from last report)

Receipts

2. Awards from Home Office (other than matched funds or volunteer service project grants)

3. Sales/Fundraiser (other than matched funds)

4. Fundraiser (earned for matched funds)

5. Other Receipts from Home Office (matched funds/grants)

6. Interest Earned

7. Fraternal Fund

8. Income from other sources
 Provide Details:

9. Total Receipts

Disbursements

10. Donations
 a. Matching Funds
 Provide Details

b. Volunteer Service Grants
 Provide Details

11. Donations (other than listed above)
 Provide Details

12. Expense of Fundraiser

13. Memorial/Flowers to Bereaved Families

14. Fraternal Courtesies/Gifts

15. Rent

16. Bank Charges

17. Stationery/Supplies/Pins

18. Postage/Telephone

19. Meeting Expenses (Refreshments/Speakers, Etc.)

20. Miscellaneous Provide Details

21. Expense to Attend:
 a. Girlfriends' Getaway

b. Other Woman's Life Sanctioned Event

22. Total Disbursements

Summary

23. Beginning Balance (enter figure from line 1)	<input type="text"/>	28. Checking Account	<input type="text"/>
24. Total Receipts (enter figure from line 9)	<input type="text"/>	29. Savings Account	<input type="text"/>
25. Subtotal (add lines 23 & 24)	<input type="text"/>	30. Investments (CDs/Bonds)	<input type="text"/>
26. Total Disbursements (enter figure from line 22)	<input type="text"/>	31. Petty Cash (Discouraged)	<input type="text"/>
27. Current Balance of All Funds **	<input type="text"/>	32. Total of All Funds **	<input type="text"/>

**Line 27 and 32 must agree.

CHAPTER ACTIVITIES

CHAPTER MEETINGS	Date	Members	Guests
Monthly Business Meeting (one per month)			
Girlfriends' Getaway			
Home Office Sanctioned Financial Education Seminar Provide Details			

CHAPTER BAG OF CASH ACTIVITIES

Please List New Members Recruited This Month		
(1)		
(2)		
(3)		
(4)		
(5)		

Please Describe Photos Submitted to Home Office This Month	Event Date	Event Name
(1)		
(2)		
(3)		

SOCIAL EVENTS	Date	Members	Guests
(1) Social Event - Provide Details			
(2) Social Event - Provide Details			
(3) Social Event - Provide Details			
(4) Social Event - Provide Details			
(5) Social Event - Provide Details			

FUNDRAISERS	Date	Number of Members	Number of Guest Volunteers	National Cause	Matching Fund Monies Received
(1) Fundraiser - Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(2) Fundraiser - Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(3) Fundraiser - Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(4) Fundraiser - Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(5) Fundraiser - Provide Details				<input type="checkbox"/>	<input type="checkbox"/>

VOLUNTEER SERVICE PROJECTS	Date	Number of Members	Number of Guest Volunteers	National Cause	Grant Received
(1) Volunteer Service Project Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(2) Volunteer Service Project Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(3) Volunteer Service Project Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(4) Volunteer Service Project Provide Details				<input type="checkbox"/>	<input type="checkbox"/>
(5) Volunteer Service Project Provide Details				<input type="checkbox"/>	<input type="checkbox"/>

IN KIND DONATIONS

Donation Type	Recipient(s)	Approximate Value	National Cause
Clothing			<input type="checkbox"/>
Food Donations			<input type="checkbox"/>
Book Donations			<input type="checkbox"/>
Packages to Military Service Personnel			<input type="checkbox"/>
Packages for Children			<input type="checkbox"/>
Other State Donation Type			<input type="checkbox"/>

VOLUNTEER SERVICE REPORT

Hours devoted to initiation, organizing, promoting/advertising and conducting your Woman's Life Chapter Matching Funds Events	
Hours devoted to initiation, organizing, promoting/advertising and conducting your Woman's Life Chapter Volunteer Service Projects	
Hours devoted to planning your Woman's Life Chapter Social Events	
Hours helping members and hours of community service in the name of Woman's Life (Transportation, Errands, Volunteer Work, etc.)	
Number of visits to sick, bereaved, or disabled in the name of your Woman's Life Chapter	

Treasurer _____